



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 017
Series of 2024

AN ORDER REORGANIZING THE JOINT INSPECTION TEAM FOR BUSINESS ESTABLISHMENTS WITHIN THE CITY OF IMUS

WHEREAS, the Department of Interior and Local Government (DILG) and the Department of Trade and Industry (DTI) issued Joint Memorandum Circular No. 01, Series of 2010 dated 06 August 2010 which was known as the Guidelines in Implementing the Standards in Processing Business Permits and License in all Cities and Municipalities;

WHEREAS, the Joint Memorandum Circular provides the guidelines for the streamlining the business permits and licensing system (BPLS) in Cities and Municipalities in accordance with the service standards set by the National Government through the Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007;

WHEREAS, the guidelines defined the Joint Inspection Team as a composite team whose members come from the various Local Government Unit (LGU) agencies that implementing business-related regulations created and authorized by the LGU through an Executive Order or an Ordinance to conduct a joint inspection of business enterprise instead of individual inspections;

NOW, THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of the City of Imus, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Reorganization of the Joint Inspection Team- The City of Imus Joint Inspection Team shall be composed of the following:

- Chairperson : **Hon. Alex L. Advincula**
City Mayor
- Vice Chairperson : **Ms. Jasmin C. Ramos**
Head, Business Permits and Licensing Office (BPLO)
- Members : **Mr. Manuel Reynold W. Dela Fuente**
City Treasurer



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Engr. Guiana F. Monzon
*Acting City Planning and Development
Coordinator & Zoning Administrator*

Engr. Alvin S. Saitanan
Officer-in-Charge, Office of the Building Official

Dr. Ferdinand P. Mina
Officer-in-Charge, City Health Office

Ms. Dorotea L. Sagenes
City Environment and Natural Resources Officer I

FCInsp. Joel A. Elefante
Imus City Fire Marshal

Section 2. Functions and Responsibilities- The Joint Inspection Team shall perform the following functions:

- a. Conduct joint inspection of all business establishments within the City of Imus to determine compliance with relevant laws and issuances. Henceforth, no individual inspections of business establishments shall be allowed.
- b. Submit monthly reports to the Chairperson regarding their assigned tasks.
- c. Perform other duties and functions as the Chairperson may prescribe.

Section 3. Composition of the Joint Inspection Team- The JIT shall be composed of deputized personnel from the following offices:

1. Business Permit and Licensing Office
2. City Treasurer's Office
3. City Planning and Development Office
4. Office of the Building Official
5. City Health Office
6. City Environment and Natural Resources Office
7. Bureau of Fire Protection



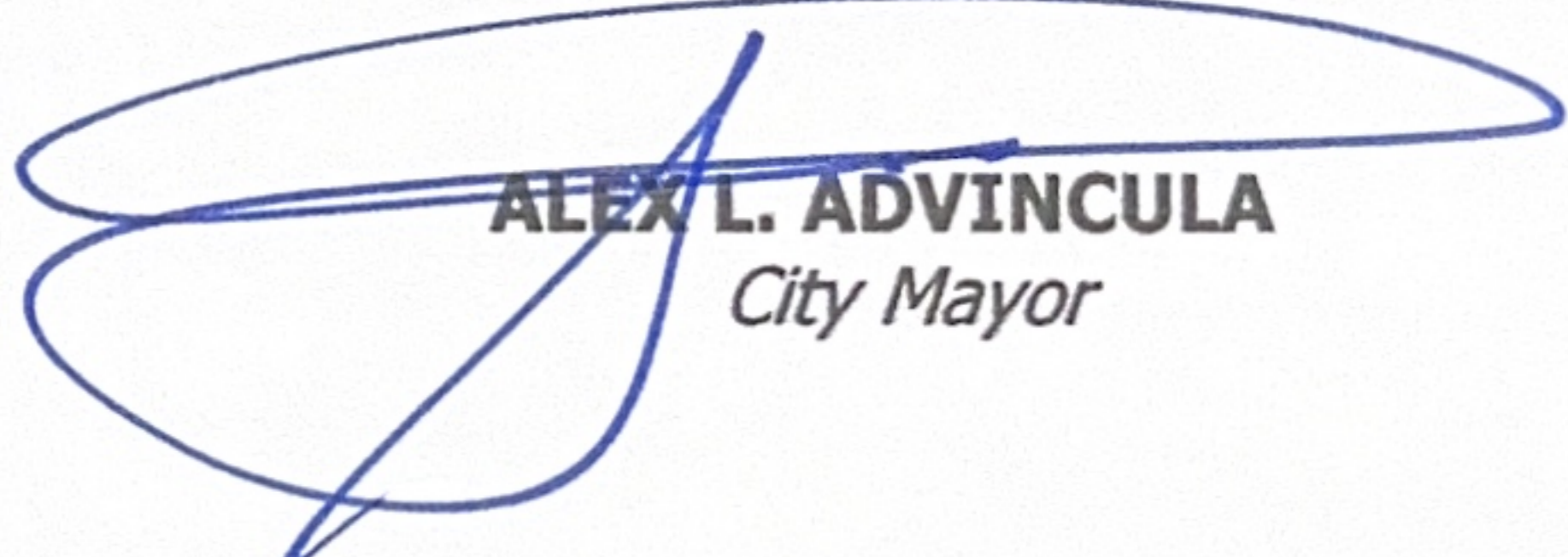
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Section 4. Separability Clause – If any provision of this Executive Order is declared invalid or unconstitutional, other provisions not affected thereby shall remain valid and subsisting.

Section 5. Effectivity – This Order shall take effect immediately upon the approval hereof and shall remain effective unless otherwise revoke or amended.

DONE and **SIGNED** this 7th day of March 2024, City of Imus.


ALEX L. ADVINCULA
City Mayor